

Sustainability Risk Analysis

Code	Commodity Code Description	Environmental / Sustainable	WEEE/ disposal	Social issues
A The Arts, Audio-Visual & Multimedia Supplies and Services				
AA	Audio Visual Equipment, incl video conferencing, Televisions, Videos, sound recorders, incl maintenance, repair and hire	M	H	M
AB	Display and Projection Equipment and Consumables	M	H	M
AC	Learning and Training Packs and Pre-recorded Media	L	L	L
AD	Music, Instruments, Scores, Purchase, Maintenance, Conductors and Artistes	L	L	L
AE	Photographic Equipment Supplies and Services	M	H	M
AF	Studio Hire and Running Costs	L	L	L
AG	Theatre Production Costs (scenery, lighting, props, costumes)	M	L	L
AJ	Audio Visual Consumables, Accessories, Cassettes etc	M	L	M
AK	Photographic Consumables, Accessories etc	M	M	M
AL	Digital Imaging Equipment Purchase, Maintenance, Repair and Consumables	M	H	M
AM	Commercial and Graphic Art Equipment Purchase and Maintenance and Consumables	M	H	L
AN	External Production Services	L	L	L
AP	Tape Machines, Video Interviewing Equipment	M	H	M
AR	Fine and Creative Arts, Equipment Purchase and Maintenance and Consumables	M	L	L
AZ	Other and General Audio-Visual Aids			
B Library & Publications				
BA	Book Binding Services	L	L	L
BB	Books	M	L	L
BC	Inter-Library Loans	L	L	L
BD	Journals	M	L	L
BE	Library Subscriptions	L	L	L
BF	Manuscripts	L	L	L
BG	Newspapers and Periodicals	M	L	L
BJ	Archiving Equipment and Consumables (Microfiche etc)	L	M	M
BK	Electronic Media	L	L	L
BL	Manuals; Computer, Workshop, Training	M	L	L
BM	Tickets and Tokens (including electronic tickets and book tokens)	L	L	L
BN	Library Equipment and Services (e.g. book tagging) including maintenance, repair and hire	M	M	M
BZ	Other and General Library			
C Catering Supplies & Services				
CA	Beers, Wines, Spirits and Alcoholic drinks	M	L	L
CB	Bakery Products	M	L	H
CC	Dairy Produce	M	L	L
CD	Frozen Foods	M	L	H
CE	Groceries	M	L	H
CF	Catering, Bar Equipment and Accessories	M	H	L
CG	Catering Equipment Maintenance and Repair	M	H	L
CH	Meat, Poultry, Offal	M	L	L
CJ	Soft and Non-alcoholic Drinks	M	L	M
CK	Tableware, Crockery, Cutlery, Table Coverings etc	M	L	L
CL	Vending Equipment, Consumables and Charges	H	H	L
CM	Fruit and Vegetables, Frozen, Fresh, Dried, Tinned	M	L	L
CN	Table and Room Decorations	L	L	L
CP	Fish and Seafood	M	L	L
CQ	Confectionery, Sweet and Savoury	M	L	L
CR	Watercoolers	H	L	L
CS	Catering Entertainments, Discos etc	L	L	L
CT	Catering Services, Outsourced, incl Pre-prepared Meals	M	L	M
CZ	Other and General Catering			
D Medical, Surgical, Nursing Supplies & Services				
DA	Medical, Surgical, Nursing Supplies & Services Capital Equipment >£10k	H	H	M
DB	Medical, Surgical, Nursing Supplies & Services Small Apparatus, Equipment and Instruments	M	H	M

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DC	Medical, Surgical, Nursing Supplies & Services Consumables and Disposables	M	M	L
DD	Medical, Surgical, Nursing Supplies & Services Dressing and Bandages	M	L	L
DE	Medical, Surgical, Nursing Supplies & Services, Clothing	M	L	H
DH	Medical, Surgical, Nursing Diagnostic Services	L	L	L
DZ	Medical, Surgical, Nursing Supplies & Services Other and General		L	
Agricultural/Fisheries/Forestry/Horticultural/Oceanographic				
E Supplies & Services				
EA	Livestock and Animal Services and Supplies	M	L	M
EB	Livestock, Animal and Farm Feeds	L	L	L
EC	Capital Equipment >£10k	M	H	M
ED	Small Equipment and Tools	L	H	M
EH	Purchase of Plants, Crops, Trees etc	M	L	L
EJ	Veterinary and Farrier Services	L	L	M
EK	Fertilisers, Pesticides, Composts, Soils etc	H	M	L
EM	Horticultural Consumables (Pots, Seed Trays etc)	M	L	L
EN	Oceanographic Supplies and Services	L	M	L
EP	Kennels, Catteries, Stabling, bedding and tackle Supplies and Services	L	L	L
ES	Pasturage, purchase, lease and maintenance	M	L	L
EZ	Other and General			
F Furniture, Furnishings & textiles				
FA	Electrical White Goods and Domestic Kitchen Equipment	H	H	M
FB	Laboratory Furniture - Fixed and Free-standing	M	L	L
FC	Furniture - Office	M	L	L
FD	Floor Coverings	M	L	L
FE	Textiles, Fabrics, Soft and Loose Furnishings	M	L	M
FF	Furniture - Residential	M	L	L
FG	Window Coverings	M	L	L
FH	Sports, Recreational and Nursery Materials and Equipment	M	H	M
FJ	Furniture - Removal and Storage	M	L	H
FK	Furniture - Repairs	L	L	H
FL	Furniture - Classroom and Lecture Theatre	M	L	L
FN	General Storage, Racking, Shelving (incl. Library)	M	L	L
FO	Boards, Notice, Pin, Chalk, Wipes, Easels, Mirrors	M	L	L
FP	Security Furniture	M	L	L
FQ	Clocks and Timepieces	L	H	L
FR	Office Seating	M	L	L
FS	Hair and Beauty Equipment, services, suppliers Purchase, maintenance and repair	M	H	L
FZ	Other and General Furniture, Furnishings and Textiles			
H Janitorial & Domestic Supplies & Services				
HB	Cleaning and Maintenance Machines and Consumables	M	H	M
HC	Gloves, Cleaning and Industrial	M	L	L
HD	Personal Hygiene and Vending Supplies and Services	M	H	H
HE	Paper Disposables	M	L	H
HF	Protective Clothing and Safety Workwear	M	L	H
HG	Laundry and Dry Cleaning Services and Equipment	M	H	L
HJ	Washing Materials	M	M	L
HK	Waste Sacks and Bags	H	L	L
HP	Dusting and Polishing Consumables (Rags, Brushes, Mops)	L	L	L
HR	Clothing (Uniforms, Corporate, Security, Academic Gowns), Tailoring Supplies and Services	H	L	H
HS	Footwear Supplies	M	L	H
HZ	Other and General Cleaning and Janitorial			
J Utilities				
JA	Electricity Supply and Services	H	L	L
JB	Gas Supply and Services	H	L	L
JC	Oil Supply and Services	H	L	L
JD	Solid Fuel, supplies and services	H	L	L
JE	Water and Sewerage Services	H	L	L

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JZ	Other/General Utilities	H	L	L
K	Computer Supplies & Services			
KB	Printer Purchase and Maintenance	H	H	H
KC	Printer Consumables, Toners, Ink, Ribbons etc	H	H	H
KD	Magnetic Media and Storage, Optical Media and Storage (Discs, CD Roms, Data Cartridges)	H	M	M
KE	Software Purchase, Maintenance, Development and Royalties	L	L	L
KF	Workstation and Mini-computer Purchase and Maintenance	H	H	H
KG	Server and related items Purchase and Maintenance	H	H	H
KH	Desktop Computer Purchase and Maintenance, PC's, Applemacs	H	H	H
KJ	Network Equipment Installation and Maintenance	H	H	H
KK	Portable and Laptop Computer Purchase and Maintenance	H	H	H
KL	Plotter and Scanner Purchase and Maintenance	H	H	H
KM	Computer Consumables, Peripherals, Upgrades and Add-ons	H	M	H
KN	Internet and Intranet Services	L	L	L
KP	Computer Teaching Aids and Materials	M	L	L
KQ	Apple Mac Desk Top Computer Purchase, Maintenance, repair and hire	H	H	H
KR	Sun/Unix Equipment Purchasing, maintenance, repair and hire	H	H	H
KZ	Other and General Computer			
L	Laboratory/Animal House Supplies & Services			
LA	Support Equipment, Accommodation, Accessories	M	M	L
LAA	Anaesthetics	M	L	L
LAB	Bedding	M	L	L
LAC	Cages and Racking	L	L	L
LAD	Diet Products	L	L	L
LAE	Environmental Enrichment Products	M	L	L
LAF	Drugs and Medicines	M	H	H
LAI	Isolators	M	M	L
LAM	Maintenance of Animals	M	L	H
LAN	Transgenic Costs	L	L	L
LAS	Health Screening	L	L	H
LAT	Theatre and Surgery Products	L	M	L
LAZ	Animal Support Equipment, Accommodation etc Miscellaneous	L	M	L
LB	Laboratory Animals	M	L	H
LBC	Conventional Animals	M	L	H
LBT	Transgenic Animals	H	L	H
LC	Laboratory Small Apparatus and Equipment Purchase and Hire	M	H	M
LCA	Apparatus - Hardware	M	M	M
LD	Other Sciences (Astronomy, Sports Science, etc) Supplies and Services	L or M	H	M
LE	Laboratory Blood Products	M	M	L
LF	Laboratory Bonded Alcohol	M	M	L
LFA	Absolute Alcohol	M	M	L
LFB	Industrial Methylated Spirits	M	M	L
LG	Laboratory, Capital Equipment >£10,000	M	H	M
LGA	Equipment - Leased and Hired	M	M	L
LH	Laboratory Chemicals - Organic and Inorganic	H	H	L
LHA	Chemicals - Biochemical and Research and Organic	H	H	L
LHB	Chemicals - Molecular Biological	H	H	L
LHC	Chemicals - General	H	H	L
LHE	Chemicals - Antigens and Antibodies	H	H	L
LHG	Chemicals - Solvents	H	H	L
LHI	Chemicals - Precious Metals	H	H	L
LHJ	Chemicals - Polymers	H	H	L
LHK	Chemicals - Inorganic	H	H	L
LJ	Laboratory Clothing	H	L	H
LK	Laboratory Consumables and Sundries, incl. Disposables	L	M	L
LKA	Paperware Filtration and Chromatography and Cell Separation	L	L	L
LKB	Paperware General (Bench Covering etc)	L	L	L
LKC	Clinical	M	L	L
LKD	Needles and Syringes	M	H	L
LKF	Filtration	L	L	L

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LKG	Instrument and Chart Recorders	L	L	L
LKH	Chromatography	L	L	L
LKJ	Plastic Bags	M	L	L
LKK	Rubber consumables	M	L	L
LKZ	Miscellaneous Consumables	L	L	L
LL	Laboratory Diagnostic and Analysis Services	L	L	L
LLA	Elemental Analysis	L	L	L
LLB	Clinical Procedures, Patients	L	L	L
LLC	Clinical Assays	L	L	L
LLZ	Diagnostic Services - Miscellaneous	L	L	L
LM	Laboratory Equipment Maintenance and Repair	L	L	L
LMA	Spares	L	M	
LMB	Repairs	L	L	L
LMC	Service Contracts	L	L	L
LMZ	Miscellaneous Equipment Maintenance & Repair	M	L	L
LN	Laboratory Gases Purchase and Associated Rentals	H	L	L
LNA	Gases Cylinder Rental	H	M	L
LNB	Gases	H	L	L
LP	Laboratory Glassware	M	L	L
LPA	Glassware - Disposables	M	L	L
LPB	Glassware - Volumetric (Measuring)	M	L	L
LPC	Glassware - General Beakers, Flasks, etc, Non-measure	M	L	L
LPD	Glassware - Bottles and Sample Tubes	M	L	L
LPE	Glassware - Jointed (Quickfit Type), Stopcocks etc	M	L	L
LPF	Glassware - NMR Tubes	M	L	L
LPZ	Glassware - Miscellaneous and Other	M	L	L
LQ	Pharmaceuticals - Non-veterinary	H	L	L
LR	Pharmaceuticals, Veterinary	H	L	L
LS	Laboratory Plasticware	M	L	L
LSA	Plasticware - Tissue Culture	M	L	L
LSB	Plasticware - Vials, Test Tubes etc	M	L	L
LSD	Plasticware - Molecular Biological Tubes	M	L	L
LSE	Plasticware - Disposables	M	L	L
LSZ	Plasticware - Miscellaneous	M	L	L
LT	SPARE / NOT USED			
LU	Refrigerants include Liquid Nitrogen	H	L	L
LUA	Gases - Rental Facility Charge	L	L	L
LUC	Dri-ice	M	M	L
LUD	Liquid Nitrogen	M	M	L
LUE	Liquid Helium	M	M	L
LUF	Liquid Argon	M	M	L
LUZ	Gases and Consumables - Other	M	M	L
LV	Scintillation Fluids	L	L	L
LW	Stable Isotopes and Radiochemicals	M	L	L
LWA	Radio Chemicals	M	M	L
LWB	Nucleotides	M	M	L
LWZ	Stable Isotopes and Radiochemicals, Miscellaneous	M	M	L
LX	Tissue Culture and Bacteriological Media	L	M	L
LXA	Sera	L	M	L
LXB	Tissue Culture Media and Reagents	L	M	L
LXC	Cell Lines etc	L	M	L
LXD	Microbiological and Bacteriological Media Reagents	L	M	L
LXE	Culture and Strains	L	M	L
LXZ	Tissue Culture and Bacteriological and Microbiological Miscellaneous	L	M	L
LY	Laboratory Waste Disposal - Clinical and Chemical	H	H	H
LYA	Clinical	H	H	H
LYB	Chemical	H	H	H
LYC	Radioactive	H	H	H
LYE	Waste Disposal, Miscellaneous	H	H	H
LZ	Other and General Laboratory			
M	Workshop & Maintenance Supplies (Lab & Estates)			
MA	Batteries	H	H	L

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MB	Electrical Sundries and Components	L	H	M
MC	Fasteners inc. Nuts, Bolts, Rivets etc	L	L	L
MD	Hand Tools	L	H	M
ME	Handling and Storage Equipment	L	L	L
MF	Machine Tools and Accessories	L	H	M
MG	Workshop Equipment and Tool Maintenance	L	H	M
MH	Mechanical Components and Spare Parts	L	H	L
MJ	Metals	M	L	L
MK	Other Raw Materials inc Lubricants and Road Salt	M	L	L
ML	Plastics, Glass and Ceramics	M	L	L
MM	Wood	M	L	L
MN	Electronic Components, Test Equipment	M	H	L
MP	Plumbing Sundries	M	M	M
MQ	Ironmongery, Door Furniture, Locksmiths Supplies and Services	M	L	M
MR	Adhesives, Fillers and Sealants	H	L	L
MS	Workshop Consumables, Rags, Cleansers etc	L	M	L
MZ	OtherandGeneral Workshop and Maintenance Supplies			
P	Printing			
PA	Printing Binding and Finishing Services	M	L	M
PB	External or Outsourced Printing	M	L	M
PC	Printing Consumables, Sundries and inks	H	M	L
PD	Printing - External Design and Artwork	M	L	L
PE	Printing Equipment Purchase and Lease and Hire and Maintenance	M	H	L
PF	External Typesetting, Colour Separation etc	L	L	L
PG	Printing Paper and Specials (NOT PHOTOCOPY PAPER - SEE S)	M	L	L
PH	Printing Card and Board	M	L	L
PZ	OtherandGeneral Printing			
Q	Telecommunications, Postal & Mail Room Services			
QA	Mail Services	L	L	L
QB	Mail Room Equipment Purchase, Lease & Maintenance	M	H	M
QC	Courier Services	L	L	L
QD	Freight, Carriage & Haulage Services	L	L	L
QE	Mail Services Overseas/International	L	L	L
QG	Telephony & Switchboard Capital Purchase >£10,000	M	H	M
QJ	Telecoms Transmission Equipment Purchase & Maintenance	M	H	M
QL	Radios, Mobile, Encrypted	M	H	H
QM	Phone Cards, Swipe Cards, Equipment & Supplies	M	L	L
QN	Communications Equipment & Accessories (Hubs, Modems, Routers)	M	H	L
QR	Telephony, Land & Mobile, Line Rental, Call Charges, Equipment	M	H	H
QS	Telephony - Mobile Line rental, call charges, equipment	M	H	L
QZ	Other Postal & Telecommunications			
R	Professional & Bought-in Services			
RA	Advertising (Course, Recruitment & Other)	L	L	M
RC	Data Information Services	L	L	L
RD	Accountancy Services, inc. Audit, Consultancy,	L	L	L
RE	General Consultancy	L	L	M
RF	Insurance Services	L	L	L
RG	Legal Services	L	L	L
RH	Banking Services	L	L	L
RJ	Patents, IPR, Trademarks, Royalties, Copyright	L	L	L
RK	Temporary staff & Employment Agencies	L	L	H
RL	Promotions & Publicity (incl Exhibitions and Fairs)	L or M	L	H
RM	Speakers & Presenters	L	L	H
RN	Subscriptions (Learned Society, Professional etc)	L	L	L
RP	Training Courses	L	L	H
RQ	Marketing & Recruitment Services (not Advertising)	L	L	H
RR	Debt Collection Services	L	L	L
RS	Market Research Services	L	L	M
RT	Auction Services	L	L	L
RU	Translation, Interpreter & Procedural Writing Services	L	L	H
RV	Archival and Storage Services	L	L	L
RW	Student Placement Programmes, costs and expenses	L	L	L

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RZ	Other/General Professional & Bought-in Services			
S	Stationery & Office Supplies			
SC	Office Equipment Purchase, Lease, Hire and Maintenance	M	H	M
SF	Papers (Photocopying) etc	M	L	L
SG	Photocopying - Rental, Lease, Purchase, Maintenance, Charges	H	M	M
SH	Pre-printed Stationery	M	L	M
SJ	General Stationery	M	L	M
SL	Education Packs and Materials Specific to Teaching and Learning (not Media - use AC)	M	L	M
SZ	Other and General Stationery and Office Supplies			
T	Travel & Transport (incl. Vehicle hire & Subsistence)			
TA	Accommodation & Hotels, incl room bookings	L	L	L
TB	Air Travel	H	L	L
TC	Ferry Travel	H	L	L
TD	Taxi Hire	M	L	H
TE	Mileage (Private Vehicles)	M	L	L
TF	Rail Travel	L	L	L
TG	Subsistence	L	L	L
TH	Car Hire	H	L	L
TJ	Van Hire	H	L	L
TK	Coach Hire	H	L	L
TL	Boat Hire & Charter	M	L	L
TM	Travel Agency Services	L	L	L
TN	Aircraft & Helicopter Hire	H	L	L
TO	Storage & Warehouse Services	L	L	L
TP	Student Travel Arrangements	M	L	H
TQ	Conferences, meetings, and room bookings	L	L	M
TR	Re-location and household removal expenses	L	L	L
TT	Package Travel, Field Trips	M	L	H
TZ	Other/General Travel & Transport			
U	Safety & Security			
UA	Confidential Waste Disposal	M	M	H
UB	Fire Protection/Fire Fighting Equipment & Services	M	H	L
UC	First Aid Supplies	L	M	L
UD	Safety & Personal Protection Equipment	L	M	H
UE	Security Equipment & Consumables	L	H	L
UF	Security Services	L	L	H
UG	Waste disposal & Treatment, Hazardous, Non-laboratory	H	H	H
UH	Occupational Health Supplies & Services (incl. Physio)	L	L	L
UJ	Surveillance Equipment, Installation & Maintenance (CCTV, Intercom)	M	H	M
UK	Access Control, Keys, Security Passes	L	L	L
UL	Counselling Services	L	L	L
UM	Alarms (including Fire, Smoke, Gas, Intruder) purchase, maintenance, repair and hire	L	M	M
UN	Special Needs/DDA Suppliers, Services Equipment purchase, maintenance, repair and hire	M	H	H
UZ	Other/General Safety & Security			
V	Vehicles (Purchase, Lease, Contract Hire)			
VA	Vehicle Purchase	H	M	L
VB	Motoring Association Charges	L	L	L
VC	Vehicle Lease Hire	H	L	L
VD	Road Tax	L	L	L
VE	Vehicle Repair, Maintenance & MOT	L	L	L
VF	Tyres	M	M	L
VG	Fuels & Lubricants	H	L	L
VH	Vehicle Parts & Accessories	L	L	L
VJ	Garage Equipment	L	M	L
VK	Specialist Vehicle Purchase - Motor Cycle & Bicycles	H	M	L
VL	Specialist Vehicle Purchase - Marine Craft	H	M	L
VM	Specialist Vehicle Purchase - Aircraft & Helicopters	H	M	L
VZ	Other/General Vehicle Purchase & Lease Hire			
W	Estates & Buildings			

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WA	Building Materials	H	M	L
WB	Capital Projects	H	L	H
WBA	Re-roofing	H	L	H
WBB	M and E	H	L	H
WBC	Building Refurbishment	H	L	H
WBD	Design and Build Contracts	H	L	H
WBE	Building Demolition	H	L	H
WBF	Asbestos Removal	H	H	H
WC	Decoration Materials, Works & Services	H	M	L
WD	Conservation Projects	H	L	H
WF	Fencing - Property & Specialist	M	L	L
WH	General Building Repairs & Maintenance (including Signage)	M	M	M
WI	Specialist Building Services (Scaffolding, Plumbing, Carpentry, Roofing)	M	M	H
WJ	Grounds Maintenance Equipment	M	H	L
WK	Ground maintenance, Supplies & Services (incl Landscaping)	H	M	H
WL	Testing & Calibration Services	L	L	L
WN	Plant Purchase, Hire & Maintenance, inc. Lifts, Air-conditioning, Boilers, Generators etc	H	H	M
WP	Temporary & Mobile Buildings, Hire & Purchase	H	L	M
WQ	Waste & Refuse Disposal	H	H	H
WT	Cleaning Services	H	L	H
WU	Professional Services, Architects, Estates Agents, QS, Construction Mgt, Surveying Equip & Services	H	L	L
WV	Pest & Vermin Control Services	M	L	M
WW	Estates Tool & Plant Hire	M	H	M
WX	Signs & Signposting	M	M	L
WY	Tent & Marquee Purchase, Hire & Maintenance	L	L	L
WZ	Other/General Estates & Buildings			
X	Miscellaneous/Unclassified			
XA	Fees, Lecturing, Examining, Moderating etc	N	L	H
XB	Credit Card Charges	N	L	L
XC	Customs & Excise - VAT	N	L	L
XD	Fees - Students	N	L	L
XE	Hospitality/Entertainment/Courtesy Expenses	L	L	L
XF	Works of Art	L	L	L
XG	Building/Premises/Land - Rent, Lease, Hire, Feu Duties	L	L	L
XH	Welfare	L	L	L
XJ	Other Educational Establishments	L	L	L
XK	Other Public Bodies	L	L	L
XL	Rates	N	L	L
XM	Awards, Gifts, Trophies, Souvenirs	M	L	L
XN	Bursaries, Scholarships, Endowments, Donations	N	L	L
XP	Unclassified Purchase Card Purchases	L	L	L
XR	Interdepartmental trading	N	L	L
XZ	Other/General Miscellaneous			
Y	SPARE/NOT USED			

Key: H (3) = Highly Relevant/risk, M (2), Medium Relevance/risk

L (1) = Low Relevance/risk, N (0) = No relevance/risk

0 to 3 Low Risk Procurement

4 to 6 Medium Risk Procurement

7 to 9 High Risk Procurement